



Fidèle Youth Dance Company

# COSTUME CAPTAIN

## Overview:

The Costume Captain of Fidèle Youth Dance Company will report to the Director for the duration of the season, and will be responsible for the duties listed herein.

## Qualifications:

In addition to a personal relationship with Jesus Christ, the Costume Captain must demonstrate knowledge and experience with sewing, design, and production costuming. The Costume Captain must show mature professionalism and level-headedness under pressure; have excellent organization, planning, and time management skills; effective written and verbal communication skills; the ability to manage and meet deadlines; the ability to delegate tasks; the ability to establish rapport with FYDC students, staff, captains and families, and a faith-based desire to serve others in love (Galatians 5:13).

**Compensation: 100 percent Tuition Scholarship (\$400 Value)**

# COSTUME CAPTAIN



## Responsibilities:

- Work with the Director to establish costume design, fabrics, colors, and other production costuming needs.
- Take and record costume measurements from all students, and adapt generalized sizing so costumes can be worn by multiple students in multiple years.
- Work within the season's costume budget, communicate expenses and financial outlooks with the Director throughout the season, and submit any additional purchasing needs for approval.
- Recruit the volunteers necessary to create all costumes for the applicable season, and serve as the point-person for all costuming volunteers.
- Work with costuming volunteers to complete the sewing of select costumes prior to promotional photoshoots, meeting deadlines set by the Director/photographer.
- Work with costuming volunteers to complete the sewing of all costumes by the closest rehearsal to October 15.
- Work with costuming volunteers to complete any necessary repairs/alterations throughout the season.
- Communicate the important details of each costume to the students wearing them, such as proper putting on, taking off, hanging, and storage.
- Work with the Backstage Captain to ensure costumes are kept orderly backstage, and all costume pieces are properly stored and accounted for throughout the season.
- Provide updates and information to the Director for company-wide communication when necessary.
- Assist in training and transitioning incoming captains and volunteers that overlap with this position.
- Other duties as assigned.

## Expectations:

- The Costume Captain is expected to distribute the season's workload among his/her volunteer team, and responsibly delegate tasks to volunteers according to their strengths.
- The Costume Captain is expected to take the lead for ordering fabric and accessories, or provide links/information to the Director for purchasing.
- The Costume Captain is expected to incorporate functionality for dancing into each costume while upholding FYDC's mission with modesty in mind.
- The Costume Captain will be reimbursed for all expenses within the season's budget ceiling as communicated by the Director. Any expenses incurred outside the designated budget will be considered for reimbursement on a case-by-case basis, as finances allow.
- The Costume Captain is expected to manage the cleaning, storage, organization, and transportation of the season's costumes both pre and postseason.
- The Costume Captain is expected to be proactive in problem solving, and demonstrate Biblical conflict resolution when necessary.
- All Volunteer Captains are expected to serve as role models within the Company, upholding FYDC's mission to provide a healthy and Christ-centered training environment. Behavior that is detrimental to our mission, including but not limited to gossiping, bullying, purposeful exclusion, showing favoritism, hateful speech/inappropriate language, or inappropriate clothing will not be tolerated.